

Accomplished, well-rounded Information Technology professional with the unique ability and proven talent to leverage 18 years of network/systems experience to lead complex projects, develop comprehensive technical solutions, and effectively identify, qualify, and capture contract opportunities.

Professional Experience:

IT BUSINESS DEVELOPMENT, VYKIN CORPORATION

Tampa, Florida and Reston, Virginia

October 2011 – March 2017

- Entirely designed and created comprehensive service delivery framework composed of organizational structures, principles, policies, processes, and procedures established upon ITILv3/2011-based ITSM, reinforced by PMBOK guided Program Management and COBIT 5 aligned governance, ISO 9001 certified for Quality Management, and optimized through real-world experience
- Awarded \$6 Billion Federal Contract - Technical Solution Lead Architect and Author, Past Performance Writer, and Graphic Designer
- Managed large teams of proposal professionals, including partners, stakeholders, and Subject Matter Experts (SMEs)
- Responsible for establishing opportunity reviews and realizing new corporate revenue
- Supported client relations, corporate branding, new opportunity identification, qualification, capture, and proposal phases of the Business Development process
- Established and managed processes, procedures, and communications plans to most effectively and efficiently respond to qualified opportunities
- Developed proposal strategies, writing, and graphical content
- Provided technical insight, effectively communicated solutions, and ensured compliance for contract requirements

BUSINESS ANALYST / INFORMATION TECHNOLOGY, VYKIN CORPORATION

Tampa, Florida

April 2010 – October 2011

- Performed technical writing and provided solution recommendations to Request for Proposal (RFP) requirements
- Conducted SME technical interviews and made new hire decisions
- Engineered and managed the Vykin HQ network (Cisco UC520 platform) in its entirety
- Served as the single point of contact for all corporate IT data and voice issues

- Designed and developed Vykin Corporation's website: www.vykincorp.com
- Provided creative solutions to corporate graphic design requirements

NETWORK ENGINEER / TECHNICAL LEAD, VYKIN CORPORATION

Baghdad / Joint Base Balad, Iraq

January 2009 – April 2010

- Served as Technical Lead to all IT Field Technicians deployed throughout Iraq in support of the Global Linguist Solutions (GLS) support staff and their networks
- Single-handedly designed, implemented, configured, secured, and documented the entire GLS HQ network from the ground up
- Installed and configured VSATs, modems, routers, switches, firewalls, VoIP phones, and file-servers at several locations throughout Iraq
- Established VPN connections between GLS HQ and remote sites
- Designed and developed the Global Linguist Solutions corporate website

NON-COMMISSIONED OFFICER IN CHARGE (NCOIC), PROGRAMMING ELEMENT, USAF

Offutt AFB, Nebraska

May 2008 – January 2009

- Led 35 military and civilian personnel
- Managed the programming and development process of the Strategic Automated Command Control System (SACCS)
- Installed components, configured, maintained, secured, and wrote security policies for the SACCS Development Network

NCOIC, INFORMATION SYSTEMS MANAGEMENT, USAF

Offutt AFB, Nebraska

November 2006 – May 2008

- At a selectively manned, one-person position, administered all 92 network systems in an eight-state region of Air Force Recruiter locations
- Responsible for computer and network security, configuration management, installing hardware and software, technical assistance, troubleshooting, and backups and restores
- Provided computer and network security education via briefings and documents to all end users

NCOIC, WEB ADMINISTRATION, USAF

MacDill AFB, Florida

August 2005 – November 2006

- Served as MacDill AFB's public and private website designer while training two personnel in all aspects of web design and administration
- Provided technical expertise to over 60 unit web administrators

- Coordinated with Public Affairs to verify appropriate website content

NCOIC, INFORMATION PROTECTION OPERATIONS, USAF

MacDill AFB, Florida

August 2003 – August 2005

- Responsible for boundary protection, intrusion detection, and vulnerability assessment of MacDill AFB's \$4.5M Metropolitan Area Network (MAN) supporting more than 4,700 users
- Managed installation, configuration, and maintenance of all Air Force mandated Combat Information Transport System IP equipment and services including the Sidewinder Firewall, Blue Coat Proxy Server, and Internet Security Systems scanner

NETWORK CONTROL CENTER HELP DESK AND SYSTEM ADMINISTRATOR, USAF

MacDill AFB, Florida

January 2002 – August 2003

- Troubleshoot and resolved problems with the MacDill MAN
- Used Active Directory and resource administration tools to open, assign, modify, and maintain over 4,700 user accounts
- Trained and certified help desk technicians and 120 Client Support Administrators

Professional Training and Skills:

- CAPTURING FEDERAL BUSINESS, MANAGING FEDERAL PROPOSALS, WRITING FEDERAL PROPOSALS – SHIPLEY
- INFORMATION PROTECTION INTERNAL CONTROL CERTIFICATION
- CCNA, COMPTIA A+ , NETWORK+, SECURITY+ CERTIFIED
- CISCO – MICROSOFT – VOIP – FIREWALLS – ROUTERS – SWITCHES – SERVERS – VPN INTRUSION DETECTION / PREVENTION – ANTIVIRUS – HTML/CSS – DREAMWEAVER – PHOTOSHOP ILLUSTRATOR – FLASH

Education:

- INFORMATION SYSTEMS MANAGEMENT / BS – BELLEVIEW UNIVERSITY, NE
- INFORMATION SYSTEMS TECHNOLOGY / AAS – COMMUNITY COLLEGE OF THE AIR FORCE
- AIR FORCE TECHNICAL TRAINING SCHOOL – COMMUNICATIONS/COMPUTER SYSTEMS OPERATIONS